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**North East
Derbyshire**
District Council

Contact: Asher Bond
Tel: 01246 217375
Email: asher.bond@ne-derbyshire.gov.uk
Date: Thursday, 23 February 2023

To: **All Members of the Clay Cross Town Deal Board**

You are invited to attend the next meeting of the Clay Cross Town Deal Board to be held on **Friday, 3 March 2023 at 10.00 am in the Council Chamber**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Skuberg". The signature is written in a cursive style.

Assistant Director of Governance and Monitoring Officer

A G E N D A

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting (Pages 3 - 5)

To approve as a correct record and the Chair to sign the Minutes of the Clay Cross Town Board held on 25 November 2022.

4 Programme Update (Pages 6 - 8)

Report of the Assistant Director of Regeneration and Programmes

5 Block A (DACE) Building Update

Verbal Update

6 **Stakeholder/Communications Update** (Pages 9 - 11)

Report of the Director of Finance and Resources

7 **Any Other Business**

8 **Date, Time and Venue for Next Meeting**

The next meeting of the Clay Cross Town Deal Board will be held on 14 April 2023 at 10.00 am in person (venue to be confirmed).



**North East
Derbyshire**
District Council

Access for All statement

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CLAY CROSS TOWN DEAL BOARD

MINUTES OF MEETING HELD ON FRIDAY, 25 NOVEMBER 2022

Present:

Councillor Charlotte Cupit (Vice-Chair) (in the Chair)

Councillor Alex Dale	- Leader NEDDC
Councillor Nigel Barker	- NEDDC
Councillor Jeremy Kenyon	- NEDDC
Councillor Carolyn Renwick	- NEDDC
Matt Broughton	- Director of Growth and Assets (NEDDC)
Joe Battye	- Director for Economy & Regeneration – DCC
Simon Thompson	- Urban Design & Developments Limited
Andrew King	- Treasurer – Clay Cross Town Centre Group
Will Morlidge	- D2N2
Angela Stansfield	- ND DWP, Employer & Partnership Manager

Also Present:

J Dethick	Director of Finance & Resources & Section 151 Officer
R O'Donoghue	Town Centre Regeneration Manager
S Lee	Assistant Director Regeneration, Programmes & SIRO
P Alford	Amion Consulting
T Burdett	Partnership Development Officer
S Stevenson	Partnership Strategy & Support Officer
A Bond	Governance Officer

CXT Apologies for Absence

B/35/

22- Apologies for absence were received from Henry Taylor-Toone, Jane Weston,
23 Adam Doyle and Lee Rowley MP.

CXT Declarations of Interest

B/36/

22- There were no interests declared at this meeting.
23

CXT Minutes of Last Meeting

B/37/

22- RESOLVED – That the Minutes of the Clay Cross Town Deal Board held on 14
23 October 2022 be noted.

CXT Board Appointments

B/38/

22- Town Board reviewed the membership of the Board to ensure that it remained
23 fit for purpose as the projects entered the delivery phase.

Board heard that Joe Battye would attend the meetings in an advisory

capacity but did not sit on the Board as a Member.

RESOLVED – That:

1. In line 3.1 of the Terms of Reference, the Board formally appoints the Chair, on the recommendation of the appointments panel.
2. The Board review the current membership to ensure it is fit for purpose as the project enters the delivery phase.
3. In the context of recommendation 2, the Board considers an expression of interest to join the Board that has been received and also extend an invitation to join the Board to candidates considered for the role of Chair.

CXT Any Other Business

B/39/

**22-
23**

There was no other business.

CXT Exclusion of Public

B/40/

**22-
23**

RESOLVED – That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Paragraph 3, Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006).

CXT Outline Business Case (OBC) - Town Centre Regeneration

B/41/

**22-
23**

Town Board were provided with the Clay Cross Towns Fund Town Centre Regeneration Business Case and informed that this had been submitted to the accountable body for consideration and approval by Cabinet.

Members of the Town Board gave thanks to the Board, employees in the economic development department, Cllr Kenyon and colleagues at DCC for their work on this.

RESOLVED – That Clay Cross Town Board agreed:

1. The outline business case for the Town Centre Regeneration project.
2. The Towns Fund business case for Town Centre Regeneration presented provided the assurance that the project represented good value for money for the public.
3. To delegate authority to S151 Officer, in consultation with Portfolio Holder for Economy, Transformation and Climate and upon receipt of the business case assurance to finalise the documents to a 'Ready to Proceed' position as required.
4. That the project is formally submitted to Department of Levelling Up, Housing and Communities.

CXT Outline Business Case - Low Carbon Challenge Fund

B/42/

22-

23

Town Board were provided with the Clay Cross Towns Fund Low Carbon Challenge Fund Business Case. They heard that this Business Case had been submitted for consideration and approval by Cabinet.

RESOLVED – That the Clay Cross Town Board agreed:

1. The outline business case which seeks to procure a delivery partner for the Low Carbon Challenge Fund.
2. The Town Fund business case for Low Carbon Challenge Fund presented provided the assurance that the project represented good value for money for the public.
3. To delegate authority to S151 Officer, in consultation with Portfolio Holder for Economy, Transformation and Climate and upon receipt of the business case assurance to finalise the business case documents to a 'Ready to Proceed' position as required.
4. That the project is formally submitted to the Department of Levelling Up, Housing and Communities.

CXT Stakeholder/Communications

B/43/

22-

23

Members received an outline approach and timetable for refreshing the stakeholder and communications plan for the Clay Cross Town Deal Programme.

RESOLVED – That the Clay Cross Town Deal Board noted the contents of the report and agreed to utilise the accountable body's Editorial Group to provide day to day co-ordination of communications, identifying clear linkages between each element of the Programme and enabling the use of the accountable body resources and engagement mechanisms.

CXT Date, Time and Venue for Next Meeting

B/44/

22-

23

The next meeting of the Clay Cross Town Deal Board will be held on Friday 27 January 2022.

Clay Cross Town Board

Friday 3rd March 2023

Programme Update

Report of Assistant Director of Regeneration and Programmes – Steve Lee

Classification: Public

Report By: Sharon Stevenson, Monitoring and Support Officer

Contact Officer: As above

PURPOSE / SUMMARY

To outline the progress regarding the Clay Cross Town Deal Programme.

RECOMMENDATIONS

That the Clay Cross Town Deal Board notes the contents of this report.

IMPLICATIONS

Finance and Risk: Yes No

Details: There is no financial impact to note.

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: There are no legal impacts.

On Behalf of the Solicitor to the Council

Staffing: Yes No

Details: This will be completed within existing officer workloads.

On behalf of the Head of Paid Service

REPORT DETAILS

1 Background (reasons for bringing the report)

The last meeting of the Clay Cross Town Board was November 2022. Work has been progressing on all projects. This is an update to inform the Board of progress since November.

A presentation will be given at the meeting to share information on each project.

2. Details of Proposal or Information

2.1 Clay Cross Active.

The agreement with the contractors is now in place with site surveys underway. Construction expected to commence Feb 2023.

2.2 Low Carbon Challenge Fund

Awaiting completion of the Low Carbon Energy Network Strategy which is expected to help shape the grant scheme. The business case was submitted for approval to DLUHC on 12/12/22. The table below summaries the outputs/outcomes specified in the business case.

Outputs	Target
New houses with improved (exemplar) energy consumption	60
Enterprises receiving grant support	37
Enterprises with improved energy consumption (production process)	37
Floor space with improved carbon performance M2	6,000
Sites generating electricity from renewable sources	2
Innovative projects developed	5

2.3 Low Carbon Energy Network Strategy

Progressing well – stage 1 research has now been completed, 1st full draft of stage 2 – opportunities, due in approx. 2 weeks.

2.4 Rail Station Feasibility

Progressing well, fortnightly meetings being held. Next step is to progress the engineering assessments. Meeting held between lead consultant and Lee Rowley MP.

2.5 Town Regeneration

Project adjustment request (PAR) submitted 17/10/22, was given formal approval on 26/1/23.

The table below summarises the outputs/outcomes specified in the business case.

Outputs	
Community Hub/ F&B (m ²)	367
Skills Hub & Library (m ²)	1,394
Workspace/Retail Units (m ²)	420
New net additional jobs (FTE)	55
New public realm (m ²)	3,241

Wider public realm improvements	9,490
Enterprises using commercial spaces	14
Outcomes	
Capacity of new/improved training facilities (additional learner p.a.)	544
Additional number of learning/students/trainees completing courses (p.a.)	252
A number of learners/trainees/students enrolled at improved and training facilities (p.a)	320
Number of learners enrolled in new education and training courses (p.a.)	224
Number of close collaborations with employers (p.a)	5
Number of participants in activities (p.a.)	544

- Masterplan business case submitted 12/12/22, approval from DLUHC expected by end of this financial year.
- Professional team appointed to deliver RIBA Stages 2 - 4 in line with the master programme.

3 Reasons for Recommendation

- 3.1 To ensure the Clay Cross Town Board is kept up to date with the Clay Cross Town Deal programme.

4 Alternative Options and Reasons for Rejection

- 4.1 There are no alternative options to consider

DOCUMENT INFORMATION

Appendix No	Title
n/a	n/a
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers)	
n/a	

Clay Cross Town Board

Friday 3rd March 2023

Stakeholder and Communications Engagement Plan Update

Report of Director of Finance and Resources – Jayne Dethick

Classification: Public

Report By: Sharon Stevenson, Monitoring and Support Officer

Contact Officer: As above

PURPOSE / SUMMARY

To outline the progress regarding the stakeholder and communications plan for the Clay Cross Town Deal Programme.

RECOMMENDATIONS

That the Clay Cross Town Deal Board notes the contents of this report.

IMPLICATIONS

Finance and Risk: Yes No

Details: There is no financial impact to note.

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: There are no legal impacts.

On Behalf of the Solicitor to the Council

Staffing: Yes No

Details: This will be completed within existing officer workloads.

On behalf of the Head of Paid Service

REPORT DETAILS

1 **Background** *(reasons for bringing the report)*

- 1.1 As a result of the Town Regeneration re-scoping exercise, it was necessary to submit a project adjustment request (PAR) to DLUHC. This has now been approved.
- 1.2 All 5 Clay Cross Town Deal Projects are now in the delivery phase (pending DLUHC approval for the Town Regeneration and Low Carbon Challenge Fund projects).
- 1.3 As the PAR has been approved and the last 2 remaining projects submitted, it is important that the Town Regeneration masterplan is communicated to all Clay Cross residents and businesses to engage them in the Clay Cross Town Deal overall programme.

2. **Details of Proposal or Information**

- 2.1 Stakeholder engagement and communication is now critical, with particular focus on the progress of Clay Cross Active and Town Centre Regeneration over the forthcoming months. It is proposed to utilise the accountable body's Editorial Group to oversee day to day co-ordination and identify clear linkages between each element of the Programme as well as enabling the use of the accountable body resources and engagement mechanisms.
- 2.2 The scoping exercise done for Clay Cross Active was repeated for the Town Regeneration project but it soon became clear that the project in its infancy couldn't be broken down to a detailed level. The approach therefore has been changed to a high level communication plan (attached) focussing on a rolling 6 month period and covering all projects within the overall Clay Cross Town Deal Programme.
- 2.3 The overall programme key milestones were used to timetable the type of communications required and what methods would be used to ensure timely and consistent messaging across all available platforms to the business community, residents and partners.
- 2.4 At the time of writing this report, a formal press release is being prepared for the launch of the Town Regeneration project. This is the first step on the communications journey for this significant work stream and the Economic Development team will be visiting Clay Cross businesses to engage with them, explain the proposed masterplan and .
- 2.5 The project team are working closely with the Editorial Group to deliver the communications plan as discussed in 2.2 above. We are also looking to utilise our ever widening reach through social media and use of short video messages to keep the information flow fresh and current. We'd like to pilot this

with a “meet the Town Board” video to provide an overview of who is involved, what the vision is and provide answers to FAQ’s

3 Reasons for Recommendation

3.1 To ensure stakeholder engagement and communications is co-ordinated, timely, consistent and clear. This will allow for meaningful engagement by all sectors of the community.

4 Alternative Options and Reasons for Rejection

4.1 There are no alternative options to consider

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Appendix No	Title
n/a	n/a
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n/a	